



ADMISSIONS 2018/19

The Planned Admission Number (PAN) is 255.

Parents have the right to express a preference for the school that they wish their child to attend. However, if the total number of preferences for admission to Alleyne's Academy exceeds the Academy's Planned Admission Number, the following order of priority is used to allocate the available places:

1. Relevant Looked After Children;
2. Students living within the catchment area of Alleyne's Academy;
3. Students who, at the time of the application, have an elder sibling in attendance at the Academy, who will still be attending at the proposed admission date;
4. Students who satisfy both the following tests:

Test 1: They are distinguished from the great majority of other applicants either on medical grounds or by other exceptional circumstances.

Medical grounds must be supported by a medical report (obtained by the parents). It must clearly justify, for health reasons only, why it is better for the child to attend the preferred school rather than any other school.

Exceptional circumstances must relate to the choice of school, i.e. the circumstances of the child, not the economic or social circumstances of the parent and be supported by a professional report, e.g. social

worker, justifying why it is better for the child to attend the preferred school rather than any other school.

and

Test 2: They would suffer hardship if they were unable to attend the school.

5. Other pupils arranged in order of priority according to how near their home addresses are to the main gate of the school by the shortest available walking route as measured by the Staffordshire County Council's Geographical Information System.

A student who has an Education Healthcare Plan that names Alleyne's Academy as their first choice must be admitted and this will reduce the number of places available.

The Academy has not opted to give priority to students from named major contributory schools (LA criteria 5).

Additional Notes:

The home address is considered to be the child's, along with their parents', main and genuine principal place of residence at the time of the allocation of places, i.e. where they are normally and regularly living. If a child is resident with friends or relatives (for reason other than legal guardianship), the friends or relatives' address will not be considered for allocation purposes.

By sibling we mean a brother or sister is a child who lives at the same address and either has one or both natural parents in common, are related by a parent's marriage, are adopted or fostered by a common parent or are unrelated children who live at the same address, whose parents live as partners.

It is the applicant's responsibility to provide any supporting information required in order for the application to be assessed against the published admissions criteria. The Governors will not seek to obtain this information on behalf of the applicant.

Waiting lists for admission will remain open until the end of the Autumn Term of the year of admission and then will be discarded. The waiting list will be kept in admission criteria order. This means that a child's position on the waiting list could go up or down. Inclusion of a child's name on the waiting list does not mean that a place will eventually become available.

In-year applications to Alleyne's Academy outside the normal admissions round for secondary transfer at 13 years of age should be made directly to the school to request a copy of the Admissions form.

Parents may seek to apply for their child's admission to school outside of their normal age group, for example if the child is exceptionally gifted and talented or has experienced problems such as ill health. In addition, the parents of summer born children may choose not to send their child to school until the September following their fifth birthday and may request that they are admitted outside of their normal age group to Reception rather than Year 1.

These parents will need to make an application alongside children applying at the normal age which should explain why it is in the child's best interest to be admitted outside of their normal age, which may include information such as professional evidence as to why this is the case and why an exception should be made in the case of the child. A decision as to whether this is an appropriate course of action will be made by the Local Authority who will take into account the circumstances of the case and views of the Headteacher of the community or voluntary controlled school concerned. Parents do not have the right to insist that their child is admitted to a particular year group.'

If an applicant is refused there is a statutory right to appeal to the Academy Trust. Further details of the appeal procedure are available upon request. Appeals may be lodged by either the parent or the student.

Further information can be found at www.staffordshire.gov.uk/admissions/