



Alleyne's

A C A D E M Y

NISI DOMINUS FRUSTRA - 1558

MUSIC DEPARTMENT

INSTRUMENTAL POLICY 2017-18

Please Note:

In order for students to benefit from additional music tuition, a completed form, which you will find at the back of this booklet, must be submitted by the 9th October 2017 and full payment must be received **by 20th October, 2017.**

ALLEYNE'S ACADEMY

MUSIC DEPARTMENT

Member of staff responsible: Mr S.Butler and Mrs M Lang

What do we offer?

Music is offered at GCSE and A-level to students in Years 9, 10, 11, 12 and 13.

In addition, students are offered tuition on the following musical instruments:-

- Flute / Piccolo
- Clarinet
- Bassoon
- Trumpet / Cornet
- Trombone
- Tuba
- Viola
- Double Bass
- Guitar Classical Style
- Guitar Rock Style
- Bass Guitar
- Oboe
- Alto and Tenor Saxophone
- French Horn
- Tenor Horn
- Baritone/Euphonium
- Violin
- Cello
- Singing
- Drum kit/Percussion
- Piano/Keyboard

Who are the instrumental teachers?

All tuition is provided by fully qualified, professional academy music staff and staff of the Staffordshire Performing Arts Service (Entrust).

How much does it cost?

There is a one-off payment of £250 for the period 30th October 2017 to 13th July 2018 inclusive. This represents excellent value for money as the Academy subsidises the total cost, and the charge to parents works out at approximately £6.36 per lesson per student. In exceptional circumstances, cost deferment may be negotiated with Mrs J Atkinson (Business Manager).

What does the £250 pay for?

1. The Academy aims to guarantee a minimum of 30 lessons during the period 30th October 2017 to 13th July 2018.
2. Opportunities to give solo and group performances.

What if the cost of tuition puts pressure on personal finances?

Alleyne's Academy is a fully inclusive academy and no student will be denied instrumental tuition on financial grounds. There will be full remission to students who are looked after children, Pupil Premium and in receipt of free school meals. In exceptional circumstances, parents may also apply to the Academy for financial assistance via the Business Manager.

Do families of GCSE or A-level students have to pay?

No. Any student learning to play one musical instrument at school, as part of a GCSE or A Level Music course, does not have to pay for this instrumental tuition.

How are payments made?

By cash or cheque payable to Alleyne's Academy as a one-off payment. Payments are made on receipt of an invoice from Alleyne's Academy. The one-off payment for the entire year is **due by 20th October, 2017**.

If payment in full is not received by 20th October 2017 the Academy will have no alternative but to withdraw the lesson.

Are musical instruments provided?

No. Students are expected to provide their own instruments. Some instruments are available for hire from Staffordshire Performing Arts.

What is the cost of a musical instrument?

To hire an instrument for the year 2017-2018 through Staffordshire Performing Arts will cost:

- a) Strings approx. *£30.00*
- b) Woodwind & Brass approx. *£51.00*
- c) Saxophone approx. *£78.00*

When an instrument is returned early, no refund is available.

Looked after children, Pupil Premium and those in receipt of free school meals receive full remission of the cost of the instrument hire, where necessary.

It is preferable for a student to own their instrument. Whilst recognising that this would be impossible for many, we are able to purchase instruments through the Staffordshire County Council Instrument Purchase Plan, thus making a saving on high street prices.

Should you wish to purchase a musical instrument please contact Mrs J Atkinson (Business Manager).

You are required to pay the total cost when the instrument is ordered.

Is tuition in groups or individual?

Tuition is given in groups and every effort is made to keep these groups as small as possible.

Is attendance of lessons monitored?

Yes. Instrumental staff complete their register every week and notify the Academy of any absences. Students who miss a lesson will require a letter of explanation from parents.

Is progress monitored?

Yes, very closely. Any student who is under-achieving is reported to the music teacher and appropriate action is taken. Teachers will note the progress made from one lesson to the next and keep a log of work set for practising each week. Practice diaries are available for students to set their own targets.

An annual report is issued for each student by instrumental staff and there is a chance to meet the teacher at a Parents' Evening organised by Staffordshire Performing Arts.

What are the commitments involved?

These commitments should be considered very carefully before signing the contract.

1. There will be a commitment for lessons to be undertaken for the year 30th October 2017 to 13th July 2018. Under normal circumstances no refund will be made for lessons lost through termination of lessons at the student's request.
2. Refunds will not be made if a student fails to attend a lesson. If one of our instrumental teachers is on long term absence, another teacher is appointed to take up the post until their return.

Music Department Staff

Mrs M Lang, Music Teacher

Mrs R Baggott, Piano/Keyboard

Mr R Foxall, Mr J Parkes, Violin and Viola

Mr J Parkes, Cello/Bass

Mrs R Baggott, Singing

Mr B Cope, Classical Guitar

Mr J Scarrott, Flute, Oboe/Bassoon

Mrs N Opatunde, Clarinet and Saxophone

Miss H Nevins, Brass

Miss M Kitchener, Drums/Percussion

What should be done next?

If you need any further information, do not hesitate to contact Mrs Lang or Mr Butler at Alleyne's Academy, Tel: 01785 337400 or email: m.lang@alleynes.staffs.sch.uk or s.butler@alleynes.staffs.sch.uk

If you wish to proceed with an application for instrumental tuition please complete the appropriate attached form and return it to the Finance Office

If your son/daughter is already receiving instrumental tuition at Alleyne's Academy, you should still complete the pale blue application form and return it to the finance office.

ALLEYNE'S ACADEMY

MUSIC DEPARTMENT

GCSE/A Level Students Instrumental Tuition Contract 2017/2018

Name _____ Instrument _____

Address _____

_____ Post Code _____

Tutor Group _____ Year _____

UNDERTAKING

I wish my son/daughter to start/continue (delete as necessary) lessons on the above instrument as part of his/her GCSE/A Level course.

Parent/Carer (print name) _____

Signature of Parent/Carer _____

Date _____

Please return this form to Mrs Lang at Alleyne's Academy by 9th October 2017.

ALLEYNE'S ACADEMY

MUSIC DEPARTMENT

Instrumental Tuition Contract 2017/2018

Name _____ Instrument _____

Address _____

_____ Post Code _____

Tutor Group _____ Year _____

UNDERTAKING

I wish my son/daughter to start/continue (delete as necessary) lessons on the above instrument.

In addition, I wish him/her to receive tuition on the following instrument:

I understand that the cost of tuition is £250 for the period 30th October 2017 to 13th July 2018.

My son/daughter is eligible for free school meals

I understand that my son/daughter is committed to receiving this instrumental tuition for the period 30th October 2017 to 13th July 2018 and that he/she will receive a minimum of thirty three lessons during that period. I understand that no refund will be due should my son/daughter wish to cease tuition before the end of the said period. I understand that refunds are not available for lessons missed through student absence.

Parent/Carer (print name) _____

Signature of Parent/Carer _____

Date _____

Please return this form to the Finance Office at Alleyne's Academy by **9th October 2017** so an invoice can be prepared.