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18 October 2024

Dear Parent/Carer

I am writing to draw your attention to the Sixth Form mock examinations that are due to take place during the period:-

Monday 09 December 2024 – Friday 13 December 2024

Year 12 students who study **only A Levels** will be on study leave for the one week period and will attend school for their examinations.

Year 12 students who study **Applied Generals** in Science, Health & Social Care, Business & IT, Criminology, Psychology & Sport will be expected to attend school as normal for all lessons.

Year 12 students who study a mixture of **A Levels and Applied Generals** will be expected to attend all Applied General lessons, except when they have A Level examinations. They will also be permitted study leave in the morning, should they have a timetabled examination in a late morning or afternoon session.

Students will be issued with a timetable for the exams and they should keep this in a safe place so that they know the location, start/end time and seat number.

The purpose of these progression examinations is to ensure that students are making satisfactory progress on their chosen course and to provide them with an experience similar to what they will encounter in their summer examination period. As such, they provide a crucial opportunity to prepare for their forthcoming examinations and to gauge their progress and priorities moving forward. If students do not pass the examinations (achieve an E grade or higher) or fail to obtain a grade within one grade of their target, they may be required to complete an additional progression examination, for each applicable subject, in January during an after-school session. Failure to improve to a satisfactory standard will result in consultation with staff and parents to discuss the suitability of the courses your child is currently studying.

We would appreciate it if you could therefore ensure that your son/daughter is well prepared for these examinations and thank you in anticipation of your support. Details of revision topics for different subjects will be available on the school website. Revision sessions are also running in many subject areas in preparation for the examinations.

In addition, we would also like to draw your attention to the Online Sixth Form Progress Evening which will be taking place on **Thursday 06 February 2025**. Further details will be available after the Christmas break.

Should you have any concerns or queries regarding any matter mentioned above, please do not hesitate to contact me.

Yours faithfully

Mr R Haydon
Head of Sixth Form/Assistant Headteacher

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