



Dear parent(s)/carer(s),

I am writing to inform you of two vacancies for the role of parent governor on our governing board. Governors at Alleyne's Academy provide:

Strategic leadership of the academy trust

Alleyne's Academy has a proud history dating back to 1558, with the motto "Nisi Dominus Frustra." While this heritage remains central to our identity, our modern guiding principle is Effort with Guidance, reflecting how we grow success today.

We have also refreshed our core purpose to ensure it reflects our ambition for every member of our community

- Inspiring a love of learning for everyone
- Empowering Every Student to be their best
- Building a compassionate community

Governors work with the leadership team to agree the strategic improvement plan and monitor the impact of this work across the Academy.

Accountability and assurance

The board maintains robust oversight of the Academy's operations and performance, including education, pupil welfare and finance. Governors monitor these areas and hold academy leaders to account for performance, standards and compliance.

Engagement

Governors ensure the Academy actively engages with parents/carers, pupils, staff and the local community. The board provides strategic oversight of these relationships so that decisions are informed by meaningful engagement.

As a parent governor, you'll work with the board to make sure it effectively carries out its duties. You'll also play a vital role in bringing a **parental perspective** to the governing board, but you're not there to speak 'on behalf' of the parent body.

Time commitment

- The full board meets twice per term, on a Tuesday at 4:30pm, for under two hours.
- Meeting dates are set for the full academic year.
- Papers are shared via an online portal at least a week in advance; preparation includes reading these documents and preparing questions for senior leaders.
- Governors are expected to undertake any necessary training to fulfil their role effectively.
- Parent Governors are appointed for a four-year period, irrespective of whether their child/children remain in school during that period.

To ensure strong oversight, each governor also takes on a link role aligned to a strategic priority or project. This usually involves one meeting per term with the relevant senior leader and reporting key findings back to the board.

Specific Skills

As an academy there are specific expectation of the board for financial oversight which have recently been updated. We are therefore looking for governors who have financial skills covering financial management, control, monitoring and recent or relevant accountancy, or audit assurance, experience.

As there are two vacancies, we are also open to someone who could bring different skills to the Governing Board.

How to apply

If you're interested in applying for the role, please complete the attached application form and return to Melissa Barnes M.Barnes@alleynes.staffs.sch.uk or school office by **7th October 2026**. If we receive more applications than there are vacancies, a secret ballot will be carried out sharing your name and statement. We will inform you closer to the time if we have to do this. Parents of all children currently registered at the school are entitled to stand for election. For these purposes 'parent' includes a step-parent, guardian or other persons having parental responsibility.

If you have any queries about this process or would like to find out more about the role, please contact Susan Crookshank the chair of governors at S.Crookshank@alleynes.staffs.sch.uk