



Director of Business & Finance

Person Specification

CRITERIA	ESSENTIAL	DESIRABLE	ASSESSED VIA
Qualifications	<p>Qualified accountant or educated to degree level in a business related discipline</p> <p>Excellent subject knowledge</p>	<p>Proven commitment to own continued professional development.</p>	<p>Application</p> <p>Interview</p> <p>References</p>
Experience	<p>Expert knowledge of financial management</p> <p>Excellent attention to detail</p> <p>Effective communication and interpersonal skills</p> <p>Ability to communicate a vision and inspire others</p> <p>Ability to build effective working relationships with staff and other stakeholders</p> <p>Some knowledge of the law and practice relating to Income Tax, PAYE, Pensions and VAT</p> <p>Experience of educational budgeting/finance package (HCSS)</p>	<p>Successful leadership and management experience in a school/academy or in a relevant field outside education.</p> <p>Line management experience</p> <p>Experience of change management</p> <p>Contributing to staff development</p>	<p>Application</p> <p>Interview</p> <p>References</p>

Personal Attributes	Excellent attendance record. Strong commitment to the core visions and values of the school. Commitment to acting with integrity, honesty, loyalty and fairness to safeguard the assets, financial probity and reputation of the school Ability to work under pressure and prioritise effectively Resilience and a sense of humour	Ability to think and plan strategically.	Application Interview References
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