



Alleyne's

A C A D E M Y

NISI DOMINUS FRUSTRA - 1558

MUSIC DEPARTMENT

INSTRUMENTAL POLICY 2019-20

Please Note:

In order for students to benefit from additional music tuition, a completed form, which you will find at the back of this booklet, must be submitted by the 11th October, 2019 and full payment must be received by 25th October, 2019.

ALLEYNE'S ACADEMY

MUSIC DEPARTMENT

Member of staff responsible: Mr. S.Butler and Ms. E. Braverman

What do we offer?

Music is offered at GCSE and A-level to students in Years 9, 10, 11, 12 and 13.

In addition, students are offered tuition on the following musical instruments:-

- Flute / Piccolo
- Clarinet
- Bassoon
- Trumpet / Cornet
- Trombone
- Tuba
- Viola
- Double Bass
- Guitar Classical Style
- Guitar Rock Style
- Bass Guitar
- Oboe
- Alto and Tenor Saxophone
- French Horn
- Tenor Horn
- Baritone/Euphonium
- Violin
- Cello
- Singing
- Drum kit/Percussion
- Piano/Keyboard

Who are the instrumental teachers?

All tuition is provided by fully qualified, professional academy music staff and staff of Entrust Music Service.

Do families of GCSE or A-level students have to pay?

No. Any student learning to play one musical instrument at school, as part of a GCSE or A Level Music course, does not have to pay for this instrumental tuition.

How much does it cost for an additional lesson?

There is a one-off payment of £250 for the period 4th November, 2019 to 10th July, 2020 inclusive. This represents excellent value for money as the Academy subsidises the total cost. In exceptional circumstances, cost deferment may be negotiated with Mrs J Atkinson (Business Manager).

What does the £250 pay for?

1. The Academy aims to guarantee a minimum of 30 lessons during the period 4th November, 2019 to 10th July, 2020.
2. Opportunities to give solo and group performances.

How are payments made?

For students taking a second music lesson, payments should be made on ParentPay as a one-off payment. This payment for the entire year is due by 25th October, 2019. (The instrumental tuition contract must be received by the finance office prior to making payment.)

If payment in full is not received by 25th October 2019 the Academy will have no alternative but to withdraw the lesson.

What if the cost of tuition puts pressure on personal finances?

Alleyne's Academy is a fully inclusive academy and no student will be denied instrumental tuition on financial grounds. There will be full remission to students who are looked after children, Pupil Premium and in receipt of free school meals. In exceptional circumstances, parents may also apply to the Academy for financial assistance via the Business Manager.

Are musical instruments provided?

No. Students are expected to provide their own instruments. Some instruments are available for hire from Entrust Music Service. They can be contacted directly.

Is tuition in groups or individual?

Tuition is given in groups and every effort is made to keep these groups as small as possible.

Is attendance of lessons monitored?

Yes. Instrumental staff complete their register every week and notify the Academy of any absences. Students who miss a lesson will require a letter of explanation from parents.

Is progress monitored?

Yes, very closely. Any student who is under-achieving is reported to the music teacher and appropriate action is taken. Teachers will note the progress made from one lesson to the next and keep a log of work set for practising each week.

An annual report is issued for each student by instrumental staff and there is a chance to meet the teacher at a Parents' Evening.

What are the commitments involved?

1. There will be a commitment for lessons to be undertaken for the year 4th November, 2019 to 10th July, 2020. Under normal circumstances no refund will be made for lessons lost through termination of lessons at the student's request.
2. Refunds will not be made if a student fails to attend a lesson. If one of our instrumental teachers is on long term absence, another teacher is appointed to take up the post until their return.

What should be done next?

If you need any further information, do not hesitate to contact Mr. Butler or Ms. Braverman at Alleyne's Academy, Tel: 01785 337400 or email: s.butler@alleyne.staffs.sch.uk or e.braverman@alleyne.staffs.sch.uk

If you wish to proceed with an application for instrumental tuition please complete the appropriate attached form and return it to the Finance Office. If you have any questions about payment or funding for instrumental lessons please contact Mrs. J. Atkinson at the Academy for more information.

ALLEYNE'S ACADEMY

MUSIC DEPARTMENT

Instrumental Tuition Contract 2019/2020 for students taking an additional instrumental lesson

Name _____ Instrument _____

Address _____

_____ Post Code _____

Tutor Group _____ Year _____

I wish my son/daughter to start/continue (delete as necessary) lessons on the above instrument.

I understand that the cost of tuition is £250 for the period 4th November, 2019 to 10th July, 2020.

I understand that my son/daughter is committed to receiving this instrumental tuition and that he/she will receive a minimum of thirty lessons during the period. I understand that no refund will be due should my son/daughter wish to cease tuition before the end of the said period. I understand that refunds are not available for lessons missed through student absence.

Parent/Carer (print name) _____

Signature of Parent/Carer _____

Date _____

Please return this form to the Finance Office at Alleyne's Academy by **11th October, 2019.**

ALLEYNE'S ACADEMY
MUSIC DEPARTMENT

GCSE/A Level Students Instrumental Tuition Contract 2019/2020

Name _____ Instrument _____

Address _____

Post Code _____

Tutor Group _____ Year _____

I wish my son/daughter to start/continue (delete as necessary) lessons on the above instrument as part of his/her GCSE/A Level course.

Parent/Carer (print name) _____

Signature of Parent/Carer _____

Date _____

Please return this form to Ms. Braverman at Alleyne's Academy by 11th October, 2019.

