



MOBILE PHONE POLICY

Responsible	Deputy Headteacher
Approved by Governors	September 2026
Renewal Date	September 2027

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1. Introduction

This policy sets out the Academy's framework for determining what is 'acceptable' and 'unacceptable' use of mobile phones by students while they are attending Alleyne's Academy.

From September 2026, Alleyne's Academy will become a 'phone-free' school with the expectation that all students store their phone in a signal blocking phone pouch for the entire school day.

2. The Policy

1. Firstly, the Academy strongly advises that mobile phones should not be brought into the Academy at all in the first place.
2. Students have no legitimate need to use a mobile phone at all during the Academy day.
3. The Academy accepts that there may be particular circumstances in which a parent wishes their child to have a mobile phone for their journey to and from the Academy.
4. Where a mobile phone is brought into the Academy, it is entirely at the students' and parents' own risk. The Academy accepts no responsibility for the loss, theft or damage of any mobile phone or other mobile technology (headphones, air pods etc...) brought into the Academy.
5. The students will place their phone into the signal blocking phone pouch during the stationery routine check at the start of tutor time (8.45am). The Tutor will walk around the classroom to check that all pouches are securely fastened.
6. Students then put the pouch and their stationery into their bags. Students will need to bring a bag to school in order to store their phone. The phone pouches need to be out of sight. At the end of the school day, students can use the wall mounted magnetic detachers located at the exits to access their phone.
7. If a student forgets to bring their pouch, they must hand their phone in to the tutor. This will be handed in at reception where it can be collected at the end of the school day by the student.
8. If a student is caught with their phone out (not in a pouch) then intervention will be called as normal (HOPS/SLT/Pastoral Support). The student will be put into a Friday SLT detention (3.15 – 4.00pm) and their phone confiscated. The phone will not be given back to the student, parents/carers will need to come and collect the phone from Reception before 4.00pm. (Please refer to Sanctions d below)

9. If a parent/carer cannot collect the phone on the same day, the phone will be stored in a safe place in school until parents/carers can collect it.
10. If a student refuses to hand in their phone in, then they will be placed into Reflect (isolation) for 5 periods. Under rules of the Reflect room, all mobile phones are handed into reception as a safeguarding precaution. Continued refusal to hand in the phone will result in a suspension. A parent/carer re-integration meeting will also be arranged.
11. If student states they don't have a phone, where possible and appropriate, an SLT member will wand them.
12. Parents should be aware that if, in the event of an emergency, they need to contact their child during school hours, they should contact the school receptionist who can then make the necessary arrangements for the parent and child.
13. In the event of a school trip or extra-curricular based activity, the staff member(s) leading the trip will instruct the students on the appropriate usage of their mobile phone and will be part of the individual risk assessment.
14. In accordance with the Academy's ICT Policy, the Academy reserves the right to search the content of a confiscated device where there is a reasonable suspicion that it may contain undesirable material, including those which promote pornography, violence or bullying.
15. As young adults, Sixth Form students are permitted to use mobile phones within the study areas, the common room and classrooms (under the instruction of the teacher for educational purposes). Under no circumstances should calls be made or received during lessons.

Sanctions

